

## CommUNITY Adult Mental Health Initiative

[www.mnmentalhealth.org](http://www.mnmentalhealth.org)

Joint Powers Board

July 7, 2022

Sherburne History Center & Zoom Virtual Meeting

Chair: Tracy Hinz

Vice Chair: Jami Goodrum

Present	Name	Membership
X	Tony Masters	Sherburne County – representative
	Barbara Burandt	Sherburne County – alternate
	Steve Heinen	Benton County – alternate
X	Sandi Shoberg	Benton County – representative
X	Julie Ellis	Stearns County – representative
	Steve Notch	Stearns County – alternate
X	Jill Pooler	Wright County – alternate
X	Jami Goodrum, VC	Wright County – representative
X	Tracy Hinz, Chair	At large – representative
X	Polly Brown	Consumer – representative
X	Julie Danda	Agency - representative

Other attendees:

X	Peggy Koscielniak	Benton County fiscal agent
X	Bethany Oberg	Initiative Coordinator
	Victoria Johannes	Sherburne County – ex officio
X	Nikki Knowles	Benton County – ex officio
X	Leslie Young	Stearns County – ex officio
X	Diane Erkens	Wright County – ex officio
	Jodi Heurung-Dick	Sherburne County
	Robin Matu	CMMHC
X	Derek Magaard	Sherburne County
	Jessica Brandon	CMMHC Executive Director

**Call to order:** 3:00 pm

**Introductions:** All

**Amend or Accept Agenda:**

Jami made a motion to approve agenda; Julie E. seconded. All in favor, motion carried.

**Minutes from May:**

Tony made a motion to accept the minutes; Jami seconded. All in favor, motion carried.

**Financial Report:** Peggy Koscielniak

Peggy shared the financial update.

Julie E. made a motion to accept the financial report; Tony seconded. All in favor, motion carried.

**CMMHC Update:** Tracy Hinz

Tracy will be leaving the Central MN Mental Health Center on July 31, 2022. Tracy shared that she has been with the Initiative since 2007 and that being in the group has had a significant impact in her professional growth.

With Tracy leaving, Jami will take over as the Chair for the next meeting and we will need to nominate and vote for a new Vice Chair.

**Joint Powers-Advisory Committee In-Service Update:** Bethany

There will be a joint meeting October 6 starting at 10:00 am for Joint Powers and the Advisory Committee at the new Wright County building. We will have a guest speaker and a catered lunch.

**Needs Assessment Update:** Bethany/Ex-Officios

Bethany shared the survey results and a general summary. We did receive some suggestions of innovative ideas of new programs that would be valuable for the four counties. The Ex-Officios will be doing further analysis of the data.

**AMHI 2023-2024 Grant Application Update:** Bethany

The 2023-2024 grant application has been submitted and Bethany expects to hear back closer to September.

**Crisis HCBS FMAP Funding Update:** Bethany

The Bethany worked with CMMHC and submitted the application for approximately \$28,000 for two spending periods in 2023 and 2024. These dollars are like the HCBS/FMAP dollars each AMHI is getting. They have very limited ways the dollars can be spent, limited to crisis services and some advertising for the services. Application was filled out and specified that dollars would be spent in the way that they are allowed and the application was submitted  
Dollars have to be spent by March 14, 2023.

**Peer Program RFP:** Bethany/Ex-Officios

Bethany shared the final draft of the Peer Program RFP. Due to the pandemic, some changes were made from what we have issued in previous years:

- Lowered the dollar amount to \$43,500
- Opening it up to more than just the Peer Support Services (420) Brass Code
  - 402x Community Education and Prevention
  - 403x Adult Client Outreach
  - 420x Peer Support Services
  - 434x Community Support Program Services
- Requesting the program budget be included in the narrative of what the budget needs are
- Define measurable outcomes
- Data reporting

- Proposals must include how the data on clients served will be collected and reported to the MN Department of Human Services
- Proposal Synopsis
- A scoring rubric will be included so submitters are aware of how each item will be weighed

Jami motioned to publish the RFP tomorrow (after the scoring rubric has been added); Tony seconded. All in favor, motion carried.

**2023 CAMHI Budget:** Bethany

Bethany shared the proposed 2023 CAMHI Budget. Recommendations for the 10% over amount are to increase the Flex Funds and Housing Vouchers. They also added 10% over to the Outreach/Jail Program and decreased the Peer Support Program due to the pandemic and moved them to the Housing Vouchers.

Jami motioned to approve the proposed 2023 budget; Julie E. seconded. All in favor, motion carried.

**HRA Admin Fee Rate:** Bethany/Ex-Officios

The HRA is requesting to increase the administrative fees paid for the CommUNITY and ACT Housing Programs to \$68 per participant each month effective January 1, 2023.

CommUNITY Program administrative fee is a flat \$500/mo. Or about \$20-25 per participant. The Ex-Officios would like to propose increasing it to \$40 per participant per month with a backup offer of \$44 if they do not accept the initial offer. If they do not accept that then we would need a justification for the amount.

We will have an increase to our 2025 budget and can propose another increase at that time.

Jami made a motion to approve Bethany offering \$40 per participant initially and countering with \$44 if not accepted. If neither are acceptable, they will need to present at our next meeting and justify why they need the \$68 per participant; Tony seconded. All in favor, motion carried.

**Upcoming Meetings:** Bethany

- i. September 1<sup>st</sup> at 3pm at Sherburne County Government Center, Board Room and Online via Zoom
- ii. November 3<sup>rd</sup> at Sherburne Government Center, Board Room and Online via Zoom

**Adjournment:**

Julie E. made a motion to adjourn; Tony seconded. All in favor, motion carried. Meeting adjourned at 4:13 p.m.