

**CommUNITY Adult Mental Health Initiative**

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Joint Powers Board

May 3, 2018

Benton County Board Room

Chair: Jami Goodrum Schwartz

Vice Chair: Lori Long

Present	Name	Membership
X	Mary Jo Cobb	Sherburne County – representative
	Barbara Burandt	Sherburne County – alternate
	Spencer Buerkle	Benton County – alternate
X	Robert Cornelius	Benton County – representative
X	Melissa Huberty	Stearns County – representative
	Steve Notch	Stearns County – alternate
	Michelle Miller	Wright County – alternate
X	Jami Goodrum Schwartz, Chair	Wright County – representative
	Tracy Hinz	At large – representative
X	Lori Long, VC	Consumer – representative
X	Krissy Eich	Provider – representative

Other attendees:

X	Gloria Smith	DHS
X	Peggy Koscielniak	Benton County fiscal agent
X	Bethany Oberg	Initiative Coordinator
X	Maureen Wilkus	Sherburne County – ex officio
X	Sandi Shoberg	Benton County – ex officio
X	Julie Ellis	Stearns County – ex officio
X	Diane Erkens	Wright County – ex officio
	Candace Harren	Stearns County
	Jennifer Rocheleau Dorholt	CMMHC
	Robin Matushin	CMMHC
	Cathy LaGow	CMMHC
	Dr. Richard Lee	CMMHC

**Call to order:** 3:02 p.m.

**Introductions:** All

**Amend or Accept Agenda:**

Mary Jo Cobb made a motion to approve agenda; Robert Cornelius seconded. Motion carried.

**Minutes from March 1, 2018:**

Robert Cornelius made a motion to approve minutes from the March 1<sup>st</sup> meeting; Lori Long seconded. Motion carried.

**Financial: Peggy**

Peggy gave updates on the financial report. Mary Jo Cobb made a motion to approve the financial report, Lori Long seconded motion. Motion carried.

**DHS and Legislative Update:** Gloria Smith

Gloria asked the group if anyone was having issues with the crisis texting line. DHS wanted to make sure that this was working properly. It was suggested that there be a more centralized way to get the flyers out about the new texting line. It was suggested that the bounce back text be extended beyond the 30 days if individuals text the old texting line.

**Unspent Dollars Budget:** Bethany/Ex-Officios

The Ex-Officios got together to brainstorm good utilization of the unspent dollars. Bethany had a handout with proposed changes for the unspent budget dollars. Some of the items that the Ex-Officios suggested the unspent dollars get transferred to the Education/Anti-Stigma line (\$3,000) for additional crisis text line promotional materials, printing more mental health pocket guides.

Next proposal is to set aside unspent dollars (\$40,000) for the DAT Bed Program since Bethany does not think we will be getting the funds for this program (no word from DHS as of today's meeting). The program would be for up to three beds at a local board and lodge.

Third is to use \$30,000 for MN CIT Scholarships for officers from the four counties to attend the 40 hour CIT Training. We would work with MN CIT to do this and would pay for the cost of the course for the officers.

Finally, the additional unspent dollars would be used for mini-grants. Bethany stated that a similar approach to the way they were done in 2016 would be done again. It would include having an application process and an approval group who would review and approve the applications up to the remaining \$140,000 (whether that be one big idea or multiple smaller ones). There was some discussion that the approval group would bring any projects back to the Board for approval if it was a really great idea and if approving it meant going over the \$140,000.

Bethany is looking for a motion to approve the expenditures out of the unallocated funds. Lori Long approved the motion and Melissa Huberty seconded motion. Motion carried.

**Housing Review Update and Contract Amendment:** Bethany

The Ex-Officios went through a sort of audit type meeting to go over everything that we do and where all the funds go. With this they met with Hope and they discovered that the contract was not allowing billing except for face-to-face time with the client. Bethany is asking the board to approve an amendment to the current contract that would allow billing for face-to-face contact and phone contacts that pertain to the client working through things, travel time, and attending required meetings. This is not anticipated to increase the amount that Hope receives, since they are billing for these services, it just is not in the contract. This is correcting an oversight in the contract. The Ex-Officios are proposing this become effective June 1<sup>st</sup>. Motion made by Krissy Eich, seconded by Lori Long. Motion carried.

**Housing Coordinator RFP:** Bethany

The Ex-Officios have a draft for an RFP for a Housing Coordinator. This is exclusively one person. This person would be looking at different housing options. This position would not just be managing the housing. The Ex-Officios would like to ask the board for approval of the Ex-Officios final draft of the RFP. Lori Long moved that we accept the recommended RFP from the Ex-Officios, seconded by Melissa Huberty. Motion carried.

**DHS Grant Proposal Update:** Bethany

We still have not got an official word from DHS and the contracts have not been executed.

**DAT Bed Program RFP:** Bethany/Ex-Officios

Bethany/Ex-Officios are looking for a motion that the board sends out an RFP for up to three DAT beds. Mary Jo Cobb made a motion, motion seconded by Melissa Huberty. Motion carried.

**2018 Crisis Grant Update:** Bethany

Starting next year this will be moving to a two year cycle. Starting next year it will be for 2019-2020. We were offered an additional \$50,000 for the crisis grant. This money came from the unspent money in 2017. Bethany is looking for a motion to accept the \$50,000. Motion made by Robert Cornelius, seconded by Melissa Huberty. Motion carried.

**Storage Garages:** Bethany

The Ex-Officios propose that we no longer have ongoing storage garages in Stearns and Wright County, instead we would utilize the flex dollars for clients in need of storage garages in transitional periods. We would pay for individual's storages per client so this would be in the clients name and their responsibility. This would also eliminate paying for a storage unit while it sits empty. Bethany is asking the board that starting 2019, we utilize the flex funds to pay for storage units. Melissa Huberty made a motion to do away with the storage sheds funding and utilize the flex funds for this, motion seconded by Lori Long. Motion carried.

**Joint Powers July Meetings:** Bethany

Bethany proposed the board to not have the July 5<sup>th</sup> meeting. Motion made by Melissa Huberty to cancel the July 5<sup>th</sup> meeting, seconded by Robert Cornelius. Motion carried.

Bethany proposed that the group make a motion to meet in August to go over the DAT Bed Program and go over the housing RFP. Motion made by Robert Cornelius, seconded by Melissa Huberty, motion carried.

**Bonding Bill:** Julie

The Bonding bill is still moving along.

**Vocational Peer Specialist Update:** Krissy

Krissy explained that they are looking into possibly utilizing ARMHS. They are currently running numbers and seeing how this could possibly work.

**Adult Foster Care Workgroup Update:** Bethany/Diane/Sandi

Flyers have been printer and are ready to go. Wild County 99 has broadcasted this and WJON will be broadcasting this also.

**Next Meetings:**

Joint Powers Board: September 6<sup>th</sup> at 3:00 p.m. – Benton County Boardroom

Joint Powers Board: November 1<sup>st</sup> at 3:00 p.m. – Benton County Boardroom

Joint Powers Board: December 6<sup>th</sup> at 3:00 p.m. – Benton County Boardroom

**Adjournment:**

Lori Long made a motion to adjourn; Robert Cornelius seconded. Meeting adjourned at 4:20 p.m.

The next meeting will be September 6<sup>th</sup> at 3:00 p.m. at the Benton County Boardroom.