

CommUNITY Adult Mental Health Initiative

www.mnmentalhealth.org

Joint Powers Board

November 3, 2022

Sherburne History Center & Zoom Virtual Meeting

Chair: Jami Goodrum

Vice Chair: Vacant

Present	Name	Membership
X	Tony Masters	Sherburne County – representative
X	Barbara Burandt	Sherburne County – alternate
	Steve Heinen	Benton County – alternate
X	Sandi Shoberg	Benton County – representative
	Julie Ellis	Stearns County – representative
X	Steve Notch	Stearns County – alternate
X	Jill Pooler	Wright County – alternate
X	Jami Goodrum, Chair	Wright County – representative
X	Polly Brown	Consumer – representative
X	Julie Danda	Agency – representative
	Alyshia Bills	At-Large – representative

Other attendees:

X	Peggy Koscielniak	Benton County fiscal agent
X	Bethany Oberg	Initiative Coordinator
X	Victoria Johannes	Sherburne County – ex officio
X	Nikki Knowles	Benton County – ex officio
X	Leslie Young	Stearns County – ex officio
X	Diane Erkens	Wright County – ex officio
	Jodi Heurung-Dick	Sherburne County
	Robin Matu	CMMHC
	Derek Magaard	Sherburne County
X	Jessica Brandon	CMMHC Executive Director

Call to order: 3:03 pm

Introductions: All

Amend or Accept Agenda:

Amending to add 2023 Contract update

Sandi made a motion to approve agenda with the addition; Tony seconded. All in favor, motion carried.

Minutes from September:

Tony made a motion to accept the minutes; Sandi seconded. All in favor, motion carried.

Financial Report: Peggy Koscielniak

Peggy shared the financial update.

Sandi made a motion to accept the financial report; Tony seconded. All in favor, motion carried.

Local Cash: Peggy

Peggy conducted an internal audit and discovered we received extra cash advances from 2006 to 2008 totally \$135,066. There has been so much turn over at DHS that they most likely do not know that they sent overpayment to us.

Jami recommends send DHS a letter stating that upon auditing line by line, we have found an overpayment of \$135,066. If DHS does not respond by a certain time, we will keep the money.

Sandi made a motion to mail DHS and inform them of the extra money, if they do not respond by November 30, 2022, we will retain; Tony seconded. All in favor, motion carried.

Stearns Clerical Request: Bethany

Asking for 3% increase in clerical amount.

Polly made a motion to increase clerical by 3%; Tony seconded. All in favor, motion carried.

Vocational Request: Bethany

Goodwill and Functional Industries submitted a joint letter requesting an increase. Currently Functional Industries receives \$60/hr. and Goodwill \$50/hr. Both requested an increase to \$70/hr.

Polly made a motion to increase pay for Goodwill and Functional Industries to \$70/hour effective January 1, 2023; Tony seconded. All in favor, motion carried.

DocuSign for Contracts: Bethany

Benton County has a contract policy that allows for digital signatures for providers.

Polly made a motion to accept contract signatures via DocuSign; Tony seconded. All in favor, motion carried.

Mobile Crisis 2023-2024 Grant Update: Bethany

Update from DHS that we will be receiving \$682,870 in 2023 and \$780,473 in 2024.

AMHI 2023-2024 Grant Application Update: Bethany

The grant application was submitted. DHS sent a template of the contract, but it did not include an amount. Bethany has requested that DHS responds in writing that services will not be interrupted if the contract has not been signed by January 1, 2023.

Bethany will request a letter of guarantee from DHS.

HCBS FMAP Funding: Bethany/Ex-Officios

Additional grant funding will be giving to each AMHI. The initial they were giving was \$88,052 to be spent by June 30, 2023, then \$89,000 to be spent by March 31, 2024. We received an additional \$88,000 for the first grant period. Ex-Officios recommend utilizing \$15,000 to Joint Powers Coordinator, increase renovation by \$20,00, and increase technology by \$20,000, and to use the remaining \$33,105 for training. The deadline to send the updated application is November 14.

Some of the training ideas the Ex-Officios have looking into are a larger training to serve about 350 people, maybe in May during Mental Health Awareness Month. Other part of training line item would be to send our people to diversity/equity training with the intent they would bring back the information and present to us. Also pay for registration for staff of local agencies that do not have training funds.

Tony made a motion to approve the proposed FMAP funding from DHS; Polly seconded. All in favor, motion carried.

2021/2022 Unspent Grant Dollars: Bethany/Ex-Officios

We should have an exact dollar amount in the next few weeks. Previously we have discussed where the unspent dollars could be used. Jail programs have been spent out for 3 of the 4 counties with the 4th anticipating being spent out before the end of the year. The Ex-Officios recommend moving the unspent dollars to the jail program. Community Outreach will also be spent out soon. Bethany estimates \$109,759.09 in unspent dollars.

Sandi made a motion to entrust the Ex-Officios to allocate the unspent dollars in their best judgement; Tony seconded. All in favor, motion carried.

December Board Meeting: Bethany

The December meeting will remain tentative until we hear back from DHS regarding the contracts.

2023 Provider Contracts:

2023 provider contracts have been sent to the attorney for feedback.

Sandi motioned to send out provider contracts once we have a guarantee of funding from DHS; Tony seconded. All in favor, motion carried.

Upcoming Meetings: Bethany

- i. December 1st (tentative) - Sherburne Government Center, Board Room, and Online via Zoom
- ii. January 5th – Virtual via Zoom only
- iii. March 2nd – Virtual via Zoom only

Adjournment:

Sandi made a motion to adjourn; Tony seconded. All in favor, motion carried. Meeting adjourned at 4:27 p.m.