



Adult Mental Health Initiative

Benton, Sherburne, Stearns, Wright Counties

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Diversion and Transition Bed Program - Request for Proposals (RFP)

Background

CAMHI is seeking a provider for a Diversion and Transition (DAT) Bed program for individuals who are in need of a short-term transitional bed. DAT Bed Program would consist of CAMHI contracting with a local board and lodge facility, reserving up to 3 beds that would be available for individuals who are in need of short-term, transitional housing upon discharge from a Residential Treatment Center (RTC's), a Community Behavioral Health Hospital (CBHH's), community hospitals or similar setting while waiting on securing permanent housing. The provider would receive a hold bed daily rate of \$53 a day for each designated DAT Bed, filled or unfilled. An occupancy stipend of \$150 would also be paid to the provider when one or more of the beds are filled. If applicable, the provider would also receive Housing Supports, formally Group Residential Housing (GRH), daily rates in addition to the hold bed daily rate and occupancy stipend. Limited funding would also be available to provide for safety and therapeutic updates to the designated DAT Bed space(s).

The CommUNITY Adult Mental Health Initiative (CAMHI) encompasses Benton, Sherburne, Stearns, and Wright Counties. The mission of CAMHI is to provide support for persons experiencing serious mental health problems to enhance their contributions to the community. The Initiative currently has up to \$40,000 in available funds for this project in 2018; anticipated start date of the program is September 1, 2018. Pending availability, and if the program meets the needs outlined in this RFP, funding may be renewed. Proposals are being sought from interested providers for the delivery of DAT Bed Program to residents of the four county area.

Objective

DAT Bed Program is for individuals who are in need of short-term transitional supportive housing. The program would reduce the number of individuals admitted to and staying in RTC's, CBHH's, community hospitals and/or similar settings, after they no longer meet medical necessity for that level of care. The program would reduce the waiting list for those facilities and help people be at the level of care they need. DAT Bed Program would help to expedite optimal care for parties on both ends of the treatment spectrum by providing short-term transitional supportive housing for individuals.

Responsibilities

1. Provide outcome reporting at CAMHI Advisory Committee meetings.
2. The agency shall comply with CAMHI's Board requests pertaining to ensure that all grant monitoring processes, reporting procedures, and other expectations as designated by Minnesota Department of Human Services are being followed.
3. The agency shall communicate and collaborate with the four counties and the Initiative coordinator in order to maintain a tracking list of the DAT Bed Program utilization.

Proposal Synopsis

All Proposers must provide a synopsis of their proposal, no longer than one page. Include in this synopsis: Proposers name, address, phone number, and contact person, number of individuals the proposer plans to serve, a description of key program activities, staffing pattern, and other relevant information. This synopsis is critical, as it will provide an introduction to and an overview of the program to the Reader Group Committee members.

Proposal Requirements

1. Please describe the type of room or rooms that your agency would make available for DAT Bed Program.
2. Describe your agency's staffing plans (including on-call) in relation to DAT Bed Program.
3. Describe your supervision plan for DAT Bed client(s). How is it different from other residents?
4. Describe your agency's co-ed capability.
5. Provide a detailed description of the service(s) that would be provided by your agency.
6. Provide a description of community involvement/accessibility.
7. Provide a detailed budget of expenditures required to provide the DAT Bed Program.
8. Professional Responsibility: Provide information concerning any complaints filed against your organization or its employees within the past two years.
 - a. If such complaints exist, please include the date of the complaint(s), the nature of the complaint(s), and the resolution /status of the complaint(s), including any disciplinary actions taken.
 - b. Also include information about pending litigation and/or litigation resolved within the past two years that relates to the provision of services by your organization and/or its employees. If such litigation exists, please include the date of the lawsuit, nature of the lawsuit, and the requested damages, and if resolved, what the resolution was (e.g. settled, dismissed, verdict for plaintiff, etc.).
 - c. Responder should also submit information which demonstrates recognition of their professional responsibility. This may include awards, certifications, and/or professional memberships.
9. Provide your agency's contact Information.

Process and Timeline for submitting proposals

Completed proposals must be received no later than **5:00 P.M. (CST) on June 14, 2018**. Proposals received after the deadline cannot be accepted. Proposals will be reviewed by a Reader Group Committee and will be rated based on their ability to meet the goal and objective of DAT Bed Program and the proposal requirements. Reader Group recommendations will be presented to the CAMHI Joint Powers Board for a decision and approval.

Please send proposals to:

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