

## CommUNITY Adult Mental Health Initiative

[www.mnmentalhealth.org](http://www.mnmentalhealth.org)

Joint Powers Board

March 5, 2020

Wright County Highway Department – Conference Room C

Chair: Krissy Eich Schwartz

Vice Chair: Tracy Hinz

Present	Name	Membership
X	Mary Jo Cobb	Sherburne County – representative
X	Barbara Burandt	Sherburne County – alternate
	Spencer Buerkle	Benton County – alternate
X	Robert Cornelius	Benton County – representative
X	Melissa Huberty	Stearns County – representative
	Steve Notch	Stearns County – alternate
X	Jill Pooler	Wright County – alternate
	Jami Goodrum Schwartz	Wright County – representative
X	Tracy Hinz, VC	At large – representative
X	Lori Long	Consumer – representative
X	Krissy Eich, Chair	Provider – representative

Other attendees:

	Peggy Koscielniak	Benton County fiscal agent
X	Bethany Oberg	Initiative Coordinator
X	Maureen Wilkus	Sherburne County – ex officio
X	Sandi Shoberg	Benton County – ex officio
	Julie Ellis	Stearns County – ex officio
X	Diane Erkens	Wright County – ex officio
X	Dr. Richard Lee	CMMHC

**Call to order:** 3:03 pm

**Introductions:** All

**Amend or Accept Agenda:**

Tracy made a motion to approve agenda; Bob seconded. All in favor, motion carried.

**Minutes from January 2, 2020:**

Bob made a motion to accept the minutes; Tracy seconded. All in favor, motion carried.

**Financial:** Peggy

Bethany provided financial updates for Peggy.

Mary made a motion to accept the minutes; Bob seconded. All in favor, motion carried.

**Mini Grant and RFP Update:** Bethany/Ex-Officios

Update: mini-grants application notice went to everyone on February 18<sup>th</sup> with a due date of March 20<sup>th</sup>. The review group is set to meet on March 31<sup>st</sup> to review. They have a scoring rubric for awarding applications. RFP was published on February 3<sup>rd</sup> for Vocational Services and Peer Support Services, both are due on April 10<sup>th</sup> and the reader group is scheduled to meet for both on April 21<sup>st</sup>. The mini-grant update for May meeting will include who applied and a summary of who was awarded. At the May board meeting they will

also have the summary and reader group recommendations for the board to make a decision on those RFPs for Vocational and Peer Support Services starting in 2021.

**Non-MA IRTS Budget line-item:** Bethany

Originally when the agenda had gone out the intent was that we had the potential to be overspent on that line item already. Things have changed, they had some clients who were admitted to Northway and their MA status was unknown. A number of those clients' MA has become active now and the utilization of those dollars are no longer needed. There is only one client who is unknown at this time, if their MA does not go active we will be sitting at about \$44,000 left of \$75,000 for the year.

The ex-officios has spoken at the meeting prior to this one. At this time they do not feel they need to ask for additional dollars to be allocated to that line item at this time. They would like to create a policy regarding the service agreement that we sign stating we will be covering the program costs for that client only if their MA does not become active. We currently do not have a policy on that. Rather than agreeing to pay for the full 90 days, they discussed having a time limit of 30 days. If the MA becomes active, or if they still do not know the status, the IRTS will need to request another form. This will encourage IRTS to expedite the MA application rather than relying on payment from us. Would like to ask the board for the authorization to create a policy regarding non-MA IRTS service agreement form that we would have for the form costs. Hopefully will have a draft by the next meeting.

A motion was made by to Tracy approve a motion for the ex-officios to create a policy on a service agreement on IRTS non-MA dollars; Jill seconded. All in favor, motion carried.

**CAMHI Joint Powers Board and Advisory Committee Joint Meeting Update:** Bethany

Bethany, Krissy, Tracy, Julie Danda (Goodwill Easter Seals), and Mary Jo Pine (St. Cloud VA) met for event planning and came up with some ideas to combine the groups. Came up with tentative agenda:

- Start with lunch and networking
  - Seating will be mostly open, but with some suggestions for the Board members to be placed amongst Advisory members
  - Icebreaker conversations starters at each table
  - Bethany will do a presentation on the history the initiative and how it was created
    - Will go over information on the Joint Powers Board Agreement as what the definition of the Board's job is and the duties
    - Will go over information on the Advisory Committee definition of the Committee's job and duties are and why it is that we're meeting and what the purpose is.
    - There has been a lot of growth with the Advisory Committee, which is a great "problem" but not everyone may know what the connection is between the Advisory Committee and the Board
- Possibly having a speaker or trainer; OR
- Representative from the State or a congressman for a Q&A session to let them know what we're doing in the area to address mental health issues
  - Mary Jo reached out to 3 congressmen but they have to be in Washington DC that date for a vote
  - Congressman Tom Ellers, with 6<sup>th</sup> Congressional District, which covers most of our 4 county area, said he could send a staffer to represent the office
    - Asked what their staffer's role would be, try to avoid it being a political statement.
    - What capacity would we want them to be representing
- Hear from a group we contract with and include what they do and how we help them
- In order to get an accurate head count, they will send an Eventbrite registration

**DHS Bonding RFP Update:** Melissa and Dr. Lee

Dr. Lee and Melissa received an updated timeline; construction is to start the 3<sup>rd</sup> week of October and should be completed by July 14, 2021. They have 2 months to complete the pre-design. By May pre-design should be almost complete, then will determine the people who will be involved in the actual design.

**Consumer Representative:** Lori

Lori brought up that the Consumer Representatives have not received a raise in over 10 years. The members have received 2% raises but representatives have not. Previously we gathered stipend information from other initiatives and we were at the higher end, regardless, there has not been an increase in over 10 years. Melissa recently received an article regarding compensation and some guidance on how to calculate a stipend.

Melissa will look for the article and forward it to members if she's able to locate it. Bethany will gather information on stipends paid to consumers who participate in the local advisory councils and will report back at the next meeting.

**Next Meeting:** Bethany

May 7<sup>th</sup> at 3:00 pm – Wright County Highway Dept. – Conference Room C

**Adjournment:**

Mary Jo made a motion to adjourn; Lori seconded. Meeting adjourned at 4:30 p.m.